



COMMUNITY DEVELOPMENT FUNDS

**COMMUNITY WELLBEING
APPLICATION FORM**

Before completing this form you should read the **“Central Sub-Regional Trust 2025-2029 Grant Funding Guidelines”**. You **must** also meet the eligibility criteria on Page 4 of the Guidelines. Please ensure the entire application is completed.

If you have any queries or need assistance to complete this form please contact the Finance Grants Officers (see contact details below).

When completed please return to the:

Finance Grants Officer
Western Cape Communities Trust
PO Box 106
Weipa Qld 4874
Phone: (07) 4069 7945
Fax: (07) 4069 9947

Email: fgo1@westerncape.com.au or fgo2@westerncape.com.au

NAME OF APPLICANT: _____

APPLICATION MUST BE RETURNED BY: ____ / ____ / ____

NEXT SCHEDULED CENTRAL SUB-REGIONAL TRUST BOARD MEETING: ____ / ____ / ____

**LATE APPLICATIONS WILL NOT BE CONSIDERED UNTIL THE NEXT CENTRAL SUB-REGIONAL TRUST
DIRECTORS BOARD MEETING.**

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1. APPLICANT DETAILS

Name of Applicant: _____

Traditional Owner Group: _____

Street Address: _____

Postal Address: _____

Phone Number: _____

Email (if available): _____

2. NOMINATED CONTACT

You may wish to nominate a person who can be contacted on your behalf in regards to your application. This person must be acquainted with the details of your application.

Name of Contact: _____

Phone Number: _____

Email (if available): _____

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3. **FUNDING AVAILABLE**

The CSRT supports funding that provides enhancement of physical, mental & educational well-being and provides an opportunity for all members of the Community from our youth to the elderly to engage in positive and developmental activities within the Community environment.

Funding is available under two categories. Applicants may apply for funding for:

- 1) Community Sporting Clubs
- 2) Community Training Camps & Programs

3.1 **COMMUNITY SPORTING CLUBS**

The amount for community sporting clubs is capped at \$10,000 per application. Funding can be used towards the following costs:

- Equipment
- Uniforms
- Training camps or competitions fees, including travel and accommodation

Terms and Conditions

- Funding must benefit the Community.
- Applications will be considered on a case by case basis.
- Funding must be for the enhancement of physical well-being.
- Applicants must provide details of how funds are to be used.
- Applicants can only apply for equipment every three (3) years, and it is up to applicants to house and maintain the equipment.
- Uniforms can only be purchased every two (2) years.
- Applicants can only apply for funding once per year.
- Funding must be paid to suppliers, not to individuals.
- Funding can provide for special sporting activities for the aged to assist with the types of physical limitations that can be suffered by aged persons.
- Funding must be acquitted per the Grant Acquittal Policy and Procedure.
- Applicants must acknowledge the CSRT for its funding support.
- Funding must be used in the respective calendar year and will not be rolled over unless there is an approved application for an extension.

You must agree to the Terms and Conditions listed above for this application to be forwarded to the Central Sub-Regional Trust Board of Directors for consideration.

Your signature is to be recorded on the last page of this application.

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3.2 COMMUNITY TRAINING CAMPS AND PROGRAMS

Applications are capped \$15,000.

Terms and Conditions

- Funding must be used for clinics, training or methods to educate/benefit members.
- Applicants must provide details of how funds are to be used.
- Applicants' attendance at training camps will be based on school behaviour and attendance.
- Funding must benefit the Communities of the Central Region of the Western Cape.
- Funding must be for the enhancement of physical well-being.
- Funding must be paid to suppliers, not to individuals.
- Funding must be acquitted per the Grant Acquittal Policy and Procedure.
- Applications will be considered on a case by case basis.
- Funding must be used in the respective calendar year and will not be rolled over unless there is an approved application for an extension.

You must agree to the Terms and Conditions listed above for this application to be forwarded to the Central Sub-Regional Trust Board of Directors for consideration.

Your signature is to be recorded on the last page of this application.

4. FUNDING REQUESTED

Please indicate which category of funding you are applying for:

☐ COMMUNITY SPORTING SPONSORSHIP.....Go to Page 5

☐ COMMUNITY TRAINING CAMPS AND PROGRAMS.....Go to Page 6

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COMMUNITY SPORTING SPONSORSHIP

Please indicate the type of sponsorship you are after by placing a tick in the box and providing specific details on how these funds will be used? **Quotes to be attached to the application form.**

	Tick here	Dollar Value
Equipment (Please provide details of the type and amount of equipment desired eg basketball hoop and eight basketballs for community basketball court)		
Uniforms (Please provide of the type and amount uniforms desired eg 15 soccer uniforms for boys under-8 team)		
Training Camps or Competitions (Please provide details of the purpose for which funding is sought and the type of expense involved eg travel and accommodation expenses for 2 local boys to attend 2 day rugby training camp in Brisbane)		

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COMMUNITY TRAINING CAMPS AND PROGRAMS

In the box below, please provide specific details of the Community training camps and programs funding required i.e. the duration and type of clinic or training.

		Dollar Value

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5. DECLARATION

I declare that the information I have provided on this form is complete and accurate and that my application meets the Western Cape Communities Trust, Central Sub-Regional Trust 2025-2029 Grant Funding Guidelines.

I accept and agree to the Terms and Conditions as outlined in this application.

I understand that my application will be considered at the next meeting of the Central Sub-Regional Trust Board of Directors.

I understand and accept that the Directors decision to approve or not approve this application is final.

I understand that I may be requested to provide additional information.

Signature of Applicant:

**Signature of Contact (if
different from Applicant):**

Date:

What happens after the Directors of the Central Sub-Regional Trust have considered my application?

Following the Central Sub-Regional Trust Board of Directors Meeting you (or your nominated contact) will receive a letter from the WCCT Finance Team to notify you of the outcome of your application.

Successful Applicants

The letter will include details of the Board Decision, an Acceptance of Conditions Form and details regarding any required tax invoice with your designated bank account details for electronic funds transfer.

A copy of the Grant Acquittal Form and Policy will also be sent with this letter.

Unsuccessful Applicants

A letter will follow confirming the Board Decision and explain why the application was not successful