

TRADITIONAL OWNER GROUPS

TOMBSTONE ASSISTANCE APPLICATION FORM

Before completing this form you should read the “**Central Sub-Regional Trust 2025-2029 Grant Funding Guidelines**”. You **must** also meet the eligibility criteria on Page 4 of the Guidelines. Please ensure the entire application is completed.

If you have any queries or need assistance to complete this form please contact the Finance Grants Officer (see contact details below).

When completed please return to the:

Finance Grants Officer
Western Cape Communities Trust
PO Box 106
Weipa Qld 4874
Phone: (07) 4069 7945
Fax: (07) 4069 9947

Email: fgo1@westerncape.com.au or fgo2@westerncape.com.au

NAME OF APPLICANT: _____

APPLICATION MUST BE RETURNED BY: ____ / ____ / ____

NEXT SCHEDULED CENTRAL SUB-REGIONAL TRUST BOARD MEETING: ____ / ____ / ____

**LATE APPLICATIONS WILL NOT BE CONSIDERED UNTIL THE NEXT CENTRAL SUB-REGIONAL TRUST
DIRECTORS BOARD MEETING**

TRADITIONAL OWNER GROUPS

1. APPLICANT DETAILS

Name of Applicant: _____

Traditional Owner Group: _____

Name of the Deceased: _____

Location of Tombstone Opening: _____

Street Address: _____

Postal Address: _____

Phone Number: _____

Email (if available): _____

2. NOMINATED CONTACT

You may wish to nominate a person who can be contacted on your behalf in regards to your application. This person must be acquainted with the details of your application.

Please note: WCCT staff are only able to liaise with the applicant or a contact listed below.

Name of Contact: _____

Phone Number: _____

Email (if available): _____

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3. FUNDING AVAILABLE

The CSRT is committed to helping with the costs of supporting tombstones for Traditional Owners and long-term partners of the Central Traditional Owner groups of the WCCCA region.

Funding is available under two categories. Applicants may apply for funding for:

- 1) Tombstones
- 2) Tombstone Feasting

3.1 Tombstones

A Capped amount of \$7,000 is available per application, broken down as follows:

- 1) Funding of \$5,000 will be provided for the Tombstone
- 2) Additional Funding of \$2,000 can be provided for the service of fee for the base and foundation of the Tombstone.

Terms and Conditions

- Applications will be considered on a case by case basis.
- Applicants are to provide a copy of a quote for the tombstone at time of application.
- Cash contributions to individuals are not permitted, and payment must be made to the service providers/suppliers and not to individuals.
- Funding must be used within 12 months and will not be rolled over unless there is an approved application for an extension.
- Funding will be deemed acquitted if all conditions are complied with.

You must agree to the Terms and Conditions listed above for this application to be forwarded to the Central Sub-Regional Trust Board of Directors for consideration.

Your signature is to be recorded on the last page of this application.

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3.2 Tombstone Feasting

Funding is capped at \$2,500 and will be provided for food for feasting for the event held on that day.

Terms and Conditions

- If more than one event is scheduled for the same day, only one application will be considered.
- Funding for feasting will be provided for up to three (3) service providers/suppliers and not to individuals;
- Successful applicants must nominate the service providers and amounts at least 48 hours prior to requirement;
- Funding for food, single use consumables and serving utensils associated with feasting;
- **Feasting can only be applied for once the opening date has been confirmed.**
- Cash contributions to individuals are not permitted, and payment must be made to the service providers/suppliers and not to individuals.
- Funding must be used within 12 months and will not be rolled over unless there is an approved application for an extension.
- Funding will be deemed acquitted if all conditions are complied with.

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4. FUNDING REQUESTED

Please indicate which category of funding you are applying for:

- ☐ TOMBSTONES.....Go to Page 6
- ☐ TOMBSTONE FEASTING..... Go to Page 7

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TOMBSTONES

In the box below, please provide some details on the Tombstone assistance required.

Please provide some details the Tombstone. Please provide details of who the tombstone is for and their relationship to you. Please provide Location where the Tombstone Opening will take place. <i>You must attach a copy of your quote to this application.</i>	Dollar Value
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TOMBSTONE FEASTING

In the box below, please provide some details on the Tombstone Opening including dates and type of feasting assistance required.

Please note: WCCT staff are only able to liaise with the applicant or a contact per page 2.

Please provide some details on the Tombstone Feasting requirements. Please provide date of opening and location of Tombstone Opening. <i>Note: Feasting funding will only be considered once the date of opening has been set.</i>	Dollar Value
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5. DECLARATION

I declare that the information I have provided on this form is complete and accurate and that my application meets the Western Cape Communities Trust, Central Sub-Regional Trust 2025-2029 Grant Funding Guidelines.

I accept and agree to the Terms and Conditions as outlined in this application.

I understand that my application will be considered at the next meeting of the Central Sub-Regional Trust Board of Directors.

I understand and accept that the Directors decision to approve or not approve this application is final.

I understand that I may be requested to provide additional information.

Signature of Applicant:

**Signature of Contact (if
different from Applicant):**

Date:

What happens after the Directors of the Central Sub-Regional Trust have considered my application?

Tombstone and Tombstone Feasting Applicants

Following the Central Sub-Regional Trust Board of Directors Meeting you will receive a letter from the WCCT Finance Team to notify you of the outcome of your application.

The letter will include details of the Board Decision, an Acceptance of Conditions Form and details regarding any required tax invoice with a designated bank account details for electronic funds transfer

Unsuccessful Tombstone and Tombstone Feasting Applicants

You will receive a letter advising of the Board Decision and details of why the application was not successful.