

TRADITIONAL OWNER GROUPS

FUNERAL ASSISTANCE APPLICATION FORM

Before completing this form you should read the “**Central Sub-Regional Trust 2025-2029 Grant Funding Guidelines**”. You **must** also meet the eligibility criteria on Page 4 of the Guidelines. Please ensure the entire application is completed.

If you have any queries or need assistance to complete this form please contact the Finance Grants Officer (see contact details below).

When completed please return to the:

Finance Grants Officer
Western Cape Communities Trust
PO Box 106
Weipa Qld 4874
Phone: (07) 4069 7945
Fax: (07) 4069 9947
Email: fgo1@westerncape.com.au or fgo2@westerncape.com.au

NAME OF APPLICANT: _____

APPLICATION MUST BE RETURNED BY: _____ / _____ / _____

NEXT SCHEDULED CENTRAL SUB-REGIONAL TRUST BOARD MEETING: _____ / _____ / _____

**LATE APPLICATIONS WILL NOT BE CONSIDERED UNTIL THE NEXT CENTRAL SUB-REGIONAL TRUST
DIRECTORS BOARD MEETING**

TRADITIONAL OWNER GROUPS

APPLICANT DETAILS

Name of Applicant: _____

Traditional Owner Group: _____

Name of the Deceased: _____
(if applying for funeral funding)

Date of passing: _____

Street Address: _____

Postal Address: _____

Phone Number: _____

Email (if available): _____

NOMINATED CONTACT

You may wish to nominate a person who can be contacted on your behalf in regards to your application. This person must be acquainted with the details of your application.

Please note: WCCT staff are only able to liaise with the applicant or a contact listed below.

Name of Contact: _____

Phone Number: _____

Email (if available): _____

TRADITIONAL OWNER GROUPS

FUNDING AVAILABLE

The CSRT is committed to helping with the costs of supporting funerals for Traditional Owners and long-term partners of the Central Traditional Owner groups of the WCCCA region.

Funding is available for Funeral Assistance and Feasting.

Terms and Conditions

A capped amount of \$11,150 (including gst) is available per grant, as follows:

- 1) Funding of \$6,500 will be provided for casket, transport of casket, flowers and Funeral Directors Fees ONLY.
- 2) Funding of \$650.00 is allowed for site preparation fees.
- 3) Funding of \$3,000 will be provided for food for feasting and pre-gathering before the funeral if required by the family.
- 4) Funding of \$1,000 will be provided for eulogy preparation service provided by the Western Cape Centre ONLY.
- 5) Funding for feasting will be provided for up to three (3) service providers/suppliers and not to individuals;
- 6) Successful applicants must nominate the service providers and amounts at least 48 hours prior to requirement;
- 7) Funding for food, single use consumables and serving utensils associated with feasting;
- 8) WCCT Finance Staff will liaise with the nominated contact person ONLY (see page 2).
- 9) Those who have passed must be members of one of the five Central Traditional Owner Groups, or their partner/de facto and have cultural ties;
- 10) Funding for long term or historical Community members will be considered on a case-by-case basis.
- 11) Cash contributions to individuals are not permitted, and payment must be made to the service providers/suppliers and not to individuals;
- 12) Approval for funding will be by the relevant Director and Chairperson / Deputy Chairperson.



TRADITIONAL OWNER GROUPS

You must agree to the Terms and Conditions listed above for this application to be forwarded to the Central Sub-Regional Trust Board of Directors for consideration.

Your signature is to be recorded on the last page of this application.

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FUNDING REQUESTED

Please indicate which category of funding you are applying for:

☐

FUNERAL ASSISTANCE

☐

FUNERAL FEASTING

FUNERAL ASSISTANCE

In the box below, please provide details of the funeral assistance required.

Please provide details of how the funding will be used? Please provide the name of the Funeral Director you will be using	Dollar Value
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FUNERAL FEASTING

Please provide up to three (3) service providers/suppliers: 1) 2) 3) Successful applicants must confirm the service providers and amounts at least 48 hours prior to requirement. WCCT staff are only able to liaise with the applicant or nominated contact per page 2.	Dollar Value
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DECLARATION

I declare that the information I have provided on this form is complete and accurate and that my application meets the Western Cape Communities Trust, Central Sub-Regional Trust 2025-2029 Grant Funding Guidelines.

I accept and agree to the Terms and Conditions as outlined in this application.

I understand that my application will be considered at the next meeting of the Central Sub-Regional Trust Board of Directors.

I understand and accept that the Directors decision to approve or not approve this application is final.

I understand that I may be requested to provide additional information.

Signature of Applicant:

**Signature of Contact (if
different from Applicant):**

Date:

_____/_____/_____

What happens after the Directors of the Central Sub-Regional Trust have considered my application?

Funeral Assistance & Funeral Feasting applicants

Upon receipt of a funeral, assistance application the WCCT Finance Team will contact the relevant clan group Director and the CSRT Chairperson/Deputy Chairperson for approval.

You will be contacted and advised of the outcome of your application.

Please note: The Director's decision is final.