

COMMUNITY SUPPORT

**COMMUNITY EDUCATIONAL PROGRAMS
APPLICATION FORM**

Before completing this form you should read the **“Central Sub-Regional Trust 2025-2029 Grant Funding Guidelines”**. You **must** also meet the eligibility criteria on Page 4 of the Guidelines. Please ensure the entire application is completed.

If you have any queries or need assistance to complete this form please contact the Finance Grants Officer (see contact details below).

When completed please return to the:

Finance Grants Officer
Western Cape Communities Trust
PO Box 106
Weipa Qld 4874
Phone: (07) 4069 7945
Fax: (07) 4069 9947

Email: fgo1@westerncape.com.au or fgo2@westerncape.com.au

NAME OF APPLICANT: _____

APPLICATION MUST BE RETURNED BY: ____ / ____ / ____

NEXT SCHEDULED CENTRAL SUB-REGIONAL TRUST BOARD MEETING: ____ / ____ / ____

**LATE APPLICATIONS WILL NOT BE CONSIDERED UNTIL THE NEXT CENTRAL SUB-REGIONAL TRUST
DIRECTORS BOARD MEETING**

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1. APPLICANT DETAILS

Name of Applicant:

Traditional Owner Group if applicable:

Street Address:

Postal Address:

Phone Number:

Email (if available):

2. NOMINATED CONTACT

You may wish to nominate a person who can be contacted on your behalf in regards to your application. This person must be acquainted with the details of your application.

Name of Contact:

Phone Number:

Email (if available):

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3. FUNDING AVAILABLE

The Central Sub-Regional Trust is committed to funding Educational Programs for the benefit of the Community of the CSRT WCCCA region.

3.1 Community Educational Programs

Terms and Conditions

- Applications will be assessed on a case by case basis.
- Funding must be used for projects directly related to communities represented by the CSRT.
- Funding must be used for project-based operations.
- Funding cannot be used for operational costs such as wages, rent or electricity.
- Applicants must provide a detailed budget and a copy of the program plan.
- Funding must be acquitted per the Grant Acquittal Policy and Procedure.
- Funding must be used in the respective calendar year and will not be rolled over unless there is an approved application for an extension.
- Applicants must acknowledge the CSRT for its funding support.

You must agree to the Terms and Conditions listed above for this application to be forwarded to the Central Sub-Regional Trust Board of Directors for consideration.

Your signature is to be recorded on the last page of this application.

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Community Educational Programs

In the box below, please provide details of the Community Educational Program for which funding is required. Note that this cannot include operational costs such as wages, rent and electricity.

For what purpose are you seeking funding? (Please provide specific details of Community Educational Program & provide a detailed budget how funding will be used)	Dollar Value

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4. DECLARATION

I declare that the information I have provided on this form is complete and accurate and that my application meets the Western Cape Communities Trust, Central Sub-Regional Trust 2025-2029 Grant Funding Guidelines.

I accept and agree to the Terms and Conditions as outlined in this application.

I understand that my application will be considered at the next meeting of the Central Sub-Regional Trust Board of Directors.

I understand and accept that the Directors decision to approve or not approve this application is final.

I understand that I may be requested to provide additional information.

Signature of Applicant:

Signature of Contact (if
different from Applicant):

Date:

What happens after the Directors of the Central Sub-Regional Trust have considered my application?

Successful Applicants

Following the Central Sub-Regional Trust Board of Directors Meeting you will receive a letter from the WCCT Finance Team to notify you of the outcome of your application.

The letter will include details of the Board Decision, an Acceptance of Conditions Form and details regarding any required tax invoice with your designated bank account details for electronic funds transfer.

Unsuccessful Applicants

You will receive a letter advising of the Board Decision and details of why the application was not successful.