



COMMUNITY DEVELOPMENT FUNDS

**CHURCH EQUIPMENT
APPLICATION FORM**

Before completing this form you should read the **“Southern Sub-Regional Trust 2020-2022 Grant Funding Guidelines”**. You **must** also meet the eligibility criteria on Page 4 of the Guidelines. Please ensure the entire application is completed.

If you have any queries or need assistance to complete this form please contact the Finance Grants Officers (see contact details below).

When completed please return to the:

Finance Grants Officer
Western Cape Communities Trust
PO Box 106
Weipa Qld 4874
Phone: (07) 4069 7945
Fax: (07) 4069 9947

Email: fgo1@westerncape.com.au or fgo2@westerncape.com.au

NAME OF APPLICANT: _____

APPLICATION MUST BE RETURNED BY: ____ / ____ / ____

NEXT SCHEDULED SOUTHERN SUB-REGIONAL TRUST BOARD MEETING: ____ / ____ / ____

LATE APPLICATIONS WILL NOT BE CONSIDERED UNTIL THE NEXT SOUTHERN SUB-REGIONAL TRUST DIRECTORS BOARD MEETING



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1. APPLICANT DETAILS

Name of Applicant: _____

Traditional Owner Group:
(if applicable) _____

Street Address:

Postal Address:

Phone Number: _____

Email (if available): _____

2. NOMINATED CONTACT

You may wish to nominate a person who can be contacted on your behalf in regards to your application. This person must be acquainted with the details of your application.

Name of Contact: _____

Phone Number: _____

Email (if available): _____



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3. FUNDING AVAILABLE

The SSRT supports funding that provides for the advancement of religion and religious activities for all Community members, from our youth through to our Elders.

Applicants may apply for funding for:

- 1) Church equipment

3.1 Church Equipment

Terms and Conditions

- Funding will be provided to churches in the local Aurukun Community ONLY.
- Applications will be assessed on a case-by-case basis.
- Funding will be provided for the purchase of church equipment such as books, musical instruments, and church kitchen appliances and utensils ONLY.
- Funding must go to suppliers not individuals.
- Funding must be acquitted per the Grant Acquittal Policy and Procedure.
- Funding must be used in the respective calendar year and will not be rolled over unless there is an approved application for an extension.
- The SSRT must be acknowledged for its funding support.

You must agree to the Terms and Conditions listed above for this application to be forwarded to the Southern Sub-Regional Trust Board of Directors for consideration.

Your signature is to be recorded on the last page of this application.



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CHURCH EQUIPMENT

Please place a 1, 2 in the box next to the item to confirm your order of preference and provide specific details on how the funding will be used. Or if you would like additional church equipment to be considered please list below. Please attach quotes.

Books (Please provide details of the type and amount of books required)		<i>Dollar Value</i>
Musical Instruments (Please provide details of the type and amount of musical instruments required)		
Church Kitchen Appliances and Utensils (Please provide details of the type and amount of church kitchen appliances and utensils required)		
Other Church Equipment (eg seating)		



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4. DECLARATION

I declare that the information I have provided on this form is complete and accurate and that my application meets the Western Cape Communities Trust, Southern Sub-Regional Trust 2020-2022 Funding Guidelines.

I accept and agree to the Terms and Conditions as outlined in this application.

I understand that my application will be considered at the next meeting of the Southern Sub-Regional Trust Board of Directors.

I understand and accept that the Directors decision to approve or not approve this application is final.

I understand that I may be requested to provide additional information.

Signature of Applicant: _____

Signature of Contact (if different from Applicant): _____

Date: _____ / _____ / _____

What happens after the Directors of the Southern Sub-Regional Trust have considered my application?

Successful Applicants

Following the Southern Sub-Regional Trust Board of Directors Meeting you will receive a letter from the WCCT Finance Team to notify you of the outcome of your application.

The letter will include details of the Board Decision, an Acceptance of Conditions Form and details regarding any required tax invoice with your designated bank account details for electronic funds transfer. A copy of the Grant Acquittal Form and Policy will also be sent with this letter.

Unsuccessful Applicants

You will receive a letter advising of the Boards Decision.