



COMMUNITY DEVELOPMENT FUNDS

**AURUKUN SHIRE COUNCIL
APPLICATION FORM**

Before completing this form you should read the **“Southern Sub-Regional Trust 2020-2022 Grant Funding Guidelines”**. You **must** also meet the eligibility criteria on Page 4 of the Guidelines. Please ensure the entire application is completed.

If you have any queries or need assistance to complete this form please contact the Finance Grants Officers (see contact details below).

When completed please return to the:

Finance Grants Officer
Western Cape Communities Trust
PO Box 106
Weipa Qld 4874
Phone: (07) 4069 7945
Fax: (07) 4069 9947

Email: fgo1@westerncape.com.au or fgo2@westerncape.com.au

NAME OF APPLICANT: _____

APPLICATION MUST BE RETURNED BY: ____ / ____ / ____

NEXT SCHEDULED SOUTHERN SUB-REGIONAL TRUST BOARD MEETING: ____ / ____ / ____

LATE APPLICATIONS WILL NOT BE CONSIDERED UNTIL THE NEXT SOUTHERN SUB-REGIONAL TRUST DIRECTORS BOARD MEETING



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1. APPLICANT DETAILS

Name of Applicant: _____

Street Address: _____

Postal Address: _____

Phone Number: _____

Email (if available): _____

2. NOMINATED CONTACT

You may wish to nominate a person who can be contacted on your behalf in regards to your application. This person must be acquainted with the details of your application.

Name of Contact: _____

Phone Number: _____

Email (if available): _____

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3. FUNDING AVAILABLE

3.1 Aurukun Shire Council

The SSRT supports community development projects that benefit individuals and families as well as the physical infrastructure that is or could be available to the Community.

Funding will be provided to the Aurukun Shire Council to plan for, deliver and maintain such community infrastructure in the Shire of Aurukun

Terms and Conditions

- Applications will be assessed on a case-by-case basis.
- The applicant must apply for grants that meet charitable guidelines.
- Funding will be allocated against the Council's Capital Works, Community or Town Plan.
- Council must have unqualified audits to apply for and receive funding.
- Funding cannot be used to start businesses.
- Funding cannot be used for operating expenses such as wages, rent and electricity.
- Funding must be used in the respective calendar year and will not be rolled over unless there is an approved application for an extension.
- Funding must be used in accordance with the application and Board Resolution.
- Funding variations must be applied for by submitting an application.
- Funding must be acquitted per the Grant Acquittal Policy and Procedure.
- The Aurukun Shire Council must acknowledge the SSRT for its funding support.

You must agree to the Terms and Conditions listed above for this application to be forwarded to the Southern Sub-Regional Trust Board of Directors for consideration.

Your signature is to be recorded on the last page of this application.



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4. FUNDING REQUESTED

*In the box below, please provide a detailed description of the community development project **and** how it will benefit the community members of the Aurukun Shire.*

Please provide details of how this funding will be used? (i.e. planning, delivery and/or maintenance of community infrastructure)	Dollar Value



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Please provide a detailed costing as set against Council's Capital Works, Community or Town Plan.

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Please provide details of how will this benefit the community members of the Aurukun Shire?

Have you attached a copy of Council's Capital Works, Community or Town Plan to this application (compulsory)

YES/NO (please circle)

Have you attached a copy of Council's unqualified audit from the most recent financial year (compulsory)

YES/NO (please circle)

If you answered No to the above 2 questions, please provide a detailed explanation as to why the Capital Works Plan and previous financial year unqualified audit have not been attached.



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5. DECLARATION

I declare that the information I have provided on this form is complete and accurate and that my application meets the Western Cape Communities Trust, Southern Sub-Regional Trust 2020-2022 Grant Funding Guidelines.

I accept and agree to the Terms and Conditions as outlined in this application.

I understand that my application will be considered at the next meeting of the Southern Sub-Regional Trust Board of Directors.

I understand and accept that the Directors decision to approve or not approve this application is final.

I understand that I may be requested to provide additional information.

Signature of Applicant:

Signature of Contact (if different from Applicant):

Date:

_____/_____/_____

What happens after the Directors of the Southern Sub-Regional Trust have considered my application?

Successful Applicants

Following the Southern Sub-Regional Trust Board of Directors Meeting you will receive a letter from the WCCT Finance Team to notify you of the outcome of your application.

The letter will include details of the Board Decision, an Acceptance of Conditions Form and details regarding any required tax invoice with your designated bank account details for electronic funds transfer. A copy of the Grant Acquittal Form and Policy will also be sent with this letter.

Unsuccessful Applicants

You will receive a letter advising of the Boards Decision.