



# { Northern Sub-Regional Trust 2020-2022 Grant Funding Guidelines

The Northern Sub-Regional Trust 2020-2022 Grant Funding Guidelines were noted and accepted by the Northern Sub-Regional Trust Board of Directors at their Board Meeting of 23 February 2021 Resolution NSRT230221-4.



**WCCCA**  
our country...our future

**NORTHERN SUB-REGIONAL TRUST**  
**2020-2022 GRANT FUNDING GUIDELINES**

**Background**

The Northern Sub-Regional Trust (**NSRT**) is a charitable trust and is committed to supporting the overall direction of both the Western Cape Communities Trust (**WCCT**) and the Western Cape Communities Coordinating Committee as per the Western Cape Communities Coexistence Agreement (**WCCCA**). WCCT provides funding to the NSRT which must be in furtherance of the WCCT objects and purpose of the NSRT. The NSRT will support and sponsor initiatives and activities of particular communities living within the WCCCA area that are for charitable purposes or promoting benefit to the overall welfare of the communities.

Under the terms of the trust deed for the WCCT, the key objectives are to:

- allocate and distribute trust funds for the benefit of the Communities and their organisations; or
- promote the benefit and general welfare of the Communities by providing grants, and goods and services;

provided that the use of trust funds is for charitable purposes.

The provision of funds available from the NSRT is governed by the rules and requirements of both the NSRT Trust Deed and the Australian Taxation Office. The funds the NSRT have made available have been specifically defined to operate within these rules. The allocation of funds outside these rules may have a negative impact on the NSRT itself and on all of the Trusts in the Western Cape Communities. Breaking these rules will limit the funds available in the future.

Accordingly the NSRT can only utilise trust funds for the following charitable purposes;

- relief of poverty, and needs arising from old age or sickness and distress;
- advancement of education;
- advancement of religion; and/or
- other purposes beneficial to the Community.

The NSRT is focused on pursuing three key objectives for the Traditional Owners and Communities that it represents. These are supported by the WCCCA and include:

1. Community Development – being infrastructure, educational, health and social development;
2. Community Support – being the Ranger Program, provision of bursaries and the protection and promotion of cultural heritage; and
3. Traditional Owner Group support.

## Northern Sub-Regional Trust Directorships

The Trustee Board of the Northern Sub-Regional Trust comprises members from each of:

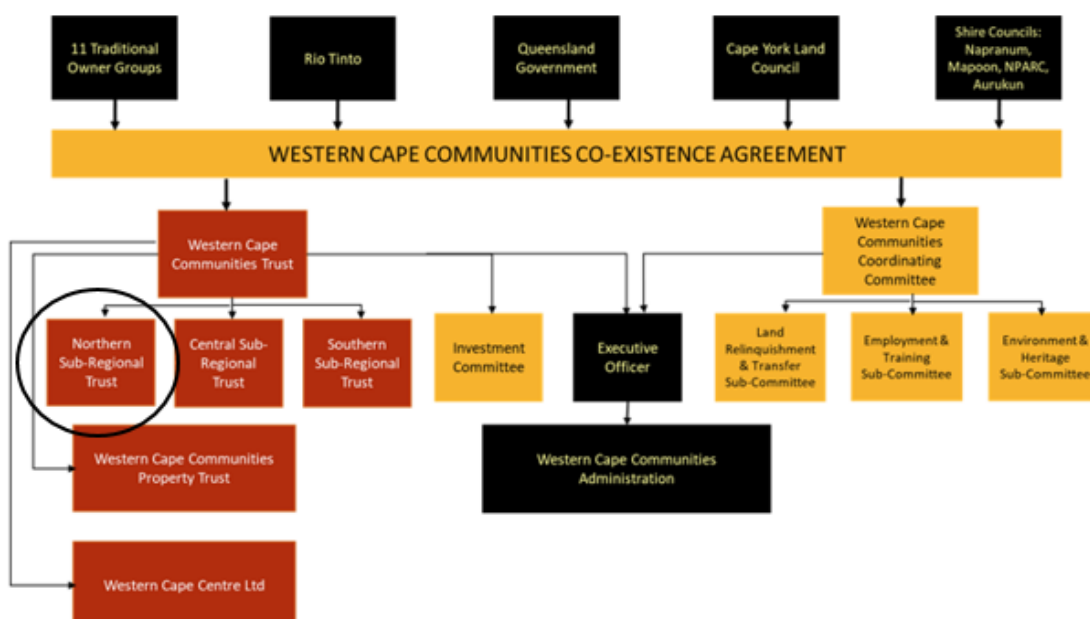
- the five Northern Traditional Owner Groups of the WCCCA region, (i.e. Ankamuthi People, Taepadhighi People, Tjungundji People, Warranggu People and Yupungathi People);
- the Mapoon Aboriginal Shire Council, and
- the New Mapoon Representative on the Northern Peninsula Area Regional Council.

Directorships for the **2020-2022 term** are as follows:

- Warranggu Traditional Owners (Edna Mark, Chairperson and Patricia Mark)
- Yupungathi Traditional Owners (Constance Port, Deputy Chairperson and Michelle Kosteki)
- Taepadhighi Traditional Owners (Florence Charger and Clara Day)
- Ankamuthi Traditional Owners (Charles Woosup and Teresa Gibson)
- Tjungundji Traditional Owners (Geraldine York and Geraldine Mamoose)
- Mapoon Aboriginal Shire Council (Cr Cameron Hudson)
- New Mapoon representative on the Northern Peninsula Area Regional Council (Cr Eric Cottis)

Directors are appointed to the Board of the Northern Sub-Regional Trust for a period of 2 years.

## Structure



## Eligibility for applying for grants

To be eligible to apply for funding from the NSRT, applicants must satisfy the charitable purposes requirement mentioned above and meet one of the criteria listed below:

1. a member of the following five Traditional Owner Groups
  - a. the Ankamuthi People;
  - b. the Taepadhighi People;
  - c. the Tjungundji People;
  - d. the Warranggu People; and
  - e. the Yupungathi People

*(Note: if you wish to apply to become a registered Shareholder, please contact the WCCT Finance Team for an application form.)*
2. a member of the following communities:
  - a. the Mapoon Community – i.e. Aboriginal people who ordinarily reside in or around Mapoon; and
  - b. the New Mapoon Community – Aboriginal people who ordinarily reside in or around New Mapoon.
3. an Aboriginal person who ordinarily resides in and around the land or waters within the “Northern Sub-Region” – i.e. the ILUA area which forms part of the traditional lands and waters of the five Traditional Owner Groups described above;
4. the Mapoon Aboriginal Shire Council and the Northern Peninsula Area Regional Council for the benefit of the communities listed in item 2. above;
5. a community sporting club acting in the advancement of social and cultural activities within the Northern Sub-Region;
6. community sporting activities and training camps from outside the Northern Sub-Region that provide programs that service one of the five Traditional Owner Groups;
7. church groups within the Northern Sub-Region;
8. local Indigenous organisations or cultural groups of the Northern Sub-Region; or
9. schools from the four Communities covered under the WCCCA. Schools from outside the four Communities will be considered on a case by basis.

**All applications must meet these minimum requirements in order to receive any funding and all Applications will be assessed on a case-by-case basis by the NSRT Board of Directors against the terms of the NSRT Trust Deed, the WCCCA and this Grant Funding Guideline (‘Guidelines’).**

## General Conditions of Funding

The NSRT will only grant funding under the following categories and conditions however Director's discretion still applies. Application forms for each type of grant contain specific further conditions and must be read in conjunction with these guidelines. The Grant Acquittal Policy and Grant Acquittal Procedure apply to all approved grant funding applications. Where funding is not permitted to be rolled over, unused balances may be rescinded without notice by resolution of the Board of Directors. The NSRT is a Charitable Trust and under no circumstances will funding be approved for administration, auspicings or facilitation style fees.

| Type of Grant   | What will be funded   | Conditions of funding   |
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| <p><b>Community Development</b><br/>Mapoon Aboriginal Shire Council</p> <p>The Northern Peninsula Area Regional Council on behalf of the New Mapoon Community only.</p> | <p>The NSRT supports community development projects that benefit all individuals and families as well as the physical infrastructure that is or could be available to the Community.</p> <p>Funding will be provided to the Mapoon Aboriginal Shire Council and the Northern Peninsula Area Regional Council (New Mapoon Community only) to plan for, deliver and maintain community infrastructure in the Shire of Mapoon and the Community of New Mapoon.</p> | <p><b>Mapoon Aboriginal Shire Council and Northern Peninsula Area Regional Council on behalf of the New Mapoon Community only</b></p> <ul style="list-style-type: none"> <li>• Council must complete an application form to access funding and applications must meet the charity guidelines.</li> <li>• Funding will be allocated against the Council's Capital Works, Community or Town Plan.</li> <li>• Funding will be assessed on a case by case basis.</li> <li>• Funding must be used in the respective calendar year and will not be rolled over to the next year unless there is an approved application for an extension.</li> <li>• Funding must be acquitted per the Grant Acquittal Policy and Procedure.</li> <li>• Council <b>must</b> have unqualified audits to be eligible to receive funding.</li> <li>• Funding <b>cannot</b> be used to start businesses.</li> <li>• Funding <b>cannot</b> be used for operating expenses such as wages, rent or electricity.</li> <li>• Funding <b>cannot</b> be used for administration / auspicings / facilitation style fees.</li> <li>• Funding must be used in accordance with the acceptance of conditions form and Board Resolution.</li> <li>• Funding variations must be applied for by submitting a formal application to the Board.</li> <li>• Applicants must provide details / quotations for how funds are to be used.</li> <li>• Applicants must publically acknowledge the NSRT for its sponsorship and support using NSRT Board approved signage. The cost of supply and installation of this signage is to be included in the project.</li> </ul> |
| <p>Educational, Health &amp; Social Development – Community Wellbeing</p>   | <p>The NSRT supports funding that provides enhancement of physical, educational and mental well-being and provides an opportunity for all Community members from our youth to the elderly to engage in positive and developmental activities within the Community environment.</p>  | <p><b>Community Sporting Clubs</b></p> <ul style="list-style-type: none"> <li>• Community sporting club applications are capped at \$1,000, including GST per application.</li> <li>• Funding can only be used for equipment, uniforms and training camps (including travel and accommodation).</li> <li>• Funding must benefit the Community as a whole.</li> <li>• <b>Funding must be for the enhancement of physical and emotional well-being.</b></li> <li>• Applicants must provide details of how funds are to be used.</li> <li>• Applicants can only apply once every three (3) calendar years.</li> <li>• Funding must be paid to suppliers, not to individuals.</li> </ul>  |

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|                                 |  | <ul style="list-style-type: none"> <li>• Funding can provide for special sporting activities for the aged to assist with the types of physical limitations that can be suffered by aged persons.</li> <li>• Funding <b>cannot</b> be used for operating expenses such as wages, rent or electricity.</li> <li>• Funding must be used in the respective calendar year and will not be rolled over to the next year unless there is an approved application for an extension.</li> <li>• Funding must be acquitted per the Grant Acquittal Policy and Procedure.</li> <li>• Applications will be assessed on a case by case basis.</li> <li>• Applicants must provide details / quotations of how funds are to be used.</li> <li>• Funding <b>cannot</b> be used for administration / auspicing / facilitation style fees.</li> <li>• Applicants must acknowledge the NSRT for its funding support.</li> </ul> <p><b>Community Activities, Training Camps and Programs</b></p> <ul style="list-style-type: none"> <li>• Applications are capped at \$10,000 and applicants can only apply once per calendar year.</li> <li>• Applications will be assessed on a case by case basis.</li> <li>• Funding must be used for clinics, training or methods to educate/benefit members.</li> <li>• Applicants must provide details of how funds are to be used.</li> <li>• For youth programs, applicants' attendance at training camps or programs will be based on school behaviour and attendance.</li> <li>• Funding must benefit the Communities of the Northern Region of the Western Cape.</li> <li>• Funding must be for the enhancement of physical, mental &amp; educational well-being.</li> <li>• Funding must be paid to suppliers, not to individuals.</li> <li>• Funding <b>cannot</b> be used for operating expenses such as wages, rent or electricity.</li> <li>• Funding must be used in the respective calendar year and will not be rolled over to the next year unless there is an approved application for an extension.</li> <li>• Funding must be acquitted per the Grant Acquittal Policy and Procedure.</li> <li>• Funding <b>cannot</b> be used for administration / auspicing / facilitation style fees.</li> <li>• Applicants must acknowledge the NSRT for its funding support.</li> </ul> |
| Community Christmas Celebration | The NSRT will support funding applications on a case by case basis to assist with Christmas for the benefit of the community as a whole. | <p><b>Community Christmas Celebration</b></p> <ul style="list-style-type: none"> <li>• Funding is available to the Communities of Hopevale, Injino, New Mapoon and Mapoon.</li> <li>• Applications are capped at \$10,000 per Community.</li> <li>• Distribution of benefit to Community members must only occur as part of an organised event.</li> <li>• Applications must be received no later than the closing date set for grant applications in the third quarter of every year.</li> </ul>  |

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|                                 |  | <ul style="list-style-type: none"> <li>• Funding is provided to the organisation not the individual and can be used to assist with catering or the purchase of items for the event. Does NOT include the purchase of alcohol or tobacco.</li> <li>• Funding must be used in the respective calendar year and will not be rolled over to the next year.</li> <li>• Funding must be acquitted per the Grant Acquittal Policy and Procedure.</li> <li>• Funding <b>cannot</b> be used for operating expenses such as wages, rent or electricity.</li> <li>• Funding <b>cannot</b> be used for administration / auspicing / facilitation style fees.</li> <li>• Applications will be considered on a case by case basis.</li> <li>• The NSRT must be acknowledged publicly for its funding support.</li> </ul>   |
| Community Events                | The NSRT will support sponsorship on a case by case basis to assist with Community celebrations for the benefit of the community as a whole.                 | <p><b>Community Events</b></p> <ul style="list-style-type: none"> <li>• Applications are capped at \$7,000.</li> <li>• Applications will be assessed on a case by case basis.</li> <li>• Funding is provided to the organisation not the individual and can be used to assist with catering or the purchase of items for the event. Does NOT include the purchase of alcohol or tobacco.</li> <li>• Funding must be used in the respective calendar year and will not be rolled over to the next year unless there is an approved application for an extension.</li> <li>• Funding must be acquitted per the Grant Acquittal Policy and Procedure.</li> <li>• Funding <b>cannot</b> be used for operating expenses such as wages, rent or electricity.</li> <li>• Funding <b>cannot</b> be used for administration / auspicing / facilitation style fees.</li> <li>• The NSRT must be acknowledged publicly for its funding support.</li> </ul>  |
| Church Activities and Equipment | The NSRT supports funding that provides the advancement of religion and religious activities for all Community members from our youth through to our Elders. | <p><b>Church Equipment</b></p> <ul style="list-style-type: none"> <li>• Funding will be provided, to a capped limit of \$2,000, for the purchase of church equipment such as books, musical instruments, and church kitchen appliances and utensils ONLY.</li> <li>• Applications will be considered on a case by case basis.</li> <li>• Applicants can only apply once per year.</li> <li>• Funding will be paid directly to suppliers, auspicing bodies or organisations, not individuals.</li> <li>• Funding will be provided only to local churches that benefit the five Northern Traditional Owner Groups.</li> <li>• Funding must be acquitted per the Grant Acquittal Policy and Procedure.</li> <li>• Funding <b>cannot</b> be used for administration / auspicing / facilitation style fees.</li> <li>• Funding must be used in the respective calendar year and will not be rolled over to the next year unless there is an approved application for an extension.</li> </ul> |

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|                      |  | <ul style="list-style-type: none"> <li>• The NSRT must be acknowledged publicly for its funding support.</li> </ul> <p><b>Church Activities</b></p> <ul style="list-style-type: none"> <li>• Funding will be provided to a capped limit of \$4,000 per church, per year. This includes travel, accommodation and meals for invited guest speakers.</li> <li>• Applicants can only apply once per year.</li> <li>• Applicants must provide details of the programs.</li> <li>• Funding must benefit the Community.</li> <li>• Funding will be provided only to local churches that benefit the five Northern Traditional Owner Groups.</li> <li>• Funding will be paid directly to suppliers, auspicing bodies or organisations, not individuals.</li> <li>• Funding <b>cannot</b> be used for operating expenses such as wages, rent or electricity.</li> <li>• Applications will be considered on a case by case basis.</li> <li>• Funding <b>cannot</b> be used for administration / auspicing / facilitation style fees.</li> <li>• Funding must be used in the respective calendar year and will not be rolled over to the next year unless there is an approved application for an extension.</li> <li>• Funding must be acquitted per the Grant Acquittal Policy and Procedure.</li> <li>• Applicants must acknowledge the NSRT for its funding support.</li> </ul> |
| Cultural Development | <p>The NSRT supports funding that connects our culture and heritage through activities promoting, recognising and engaging all Community members, from our youth through to our Elders. This includes, but is not limited to, support for cultural festivals, arts and crafts, and recording key aspects of our culture so that they are not lost. These methods to include the development of books, periodicals, presentations or training that are focussed on maintaining knowledge of customs, language, dance, stories and song.</p> | <p><b>Cultural Festivals</b></p> <ul style="list-style-type: none"> <li>• Funding will be assessed on a case by case basis.</li> <li>• Cultural festivals <b>must</b> showcase local Traditional Owner culture performers or support the Indigenous Community.</li> <li>• Applicants must provide details of the festival and a budget.</li> <li>• Applications will be assessed individually.</li> <li>• Funding will be paid directly to suppliers, auspicing bodies or organisations, not individuals.</li> <li>• Activities must benefit the whole Community.</li> <li>• Funding <b>cannot</b> be used for operating expenses such as wages, rent or electricity.</li> <li>• Funding must be acquitted per the Grant Acquittal Policy and Procedure.</li> <li>• Funding <b>cannot</b> be used for administration / auspicing / facilitation style fees.</li> <li>• Funding must be used in the respective calendar year and will not be rolled over to the next year unless there is an approved application for an extension.</li> <li>• The NSRT must be acknowledged publicly for its funding support.</li> </ul>  |



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|                                      |   | <p><b>Cultural Activities</b></p> <ul style="list-style-type: none"> <li>• Funding will be assessed on a case by case basis.</li> <li>• Funds may be used for expenses such as food, transport costs, and art and craft supplies.</li> <li>• Applicants must provide details of the activities and a detailed budget.</li> <li>• Funding <b>cannot</b> be used for operating expenses such as wages, rent or electricity.</li> <li>• Funding must be acquitted per the Grant Acquittal Policy and Procedure.</li> <li>• Funding <b>cannot</b> be used for administration / auspicing / facilitation style fees.</li> <li>• Funding must be used in the respective calendar year and will not be rolled over to the next year unless there is an approved application for an extension.</li> <li>• The NSRT must be acknowledged publicly for its funding support.</li> </ul> <p><b>Men's and Women's Groups</b></p> <ul style="list-style-type: none"> <li>• Funding will be assessed on a case by case basis.</li> <li>• Applicants must provide details of the planned activities and a detailed budget showing how the funding will be used.</li> <li>• Funding cannot be used for the operating expenses such as wages, rent or electricity.</li> <li>• Funding must be acquitted per the Grant Acquittal Policy and Procedure.</li> <li>• Funding <b>cannot</b> be used for administration / auspicing / facilitation style fees.</li> <li>• Funding must be used in the respective calendar year and will not be rolled over to the next year unless there is an approved application for an extension.</li> <li>• The NSRT must be acknowledged publicly for its funding support.</li> </ul> |
| Community Infrastructure Development | The NSRT is committed to supporting Elders and Traditional Owners who ordinarily reside in the Northern WCCCA Sub-Region to access and live on their outstations / homelands. | <p><b>Outstations – Feasibility Study</b></p> <ul style="list-style-type: none"> <li>• Funding is available to conduct feasibility studies for the possible establishment of new outstations.</li> <li>• Applicants must provide letter of support from the family group.</li> <li>• Applicants must provide details of location including maps and boundaries.</li> <li>• Outstations are to be used by all Traditional Owner Clan Group members (not individual family groups) during activities, including traditional activities.</li> <li>• WCCT will arrange the feasibility study to be undertaken by one of their preferred suppliers.</li> <li>• All legislative and Council requirements must be adhered to.</li> <li>• Funding must be acquitted per the Grant Acquittal Policy and Procedure.</li> <li>• The NSRT must be publicly acknowledged for its funding support.</li> </ul>   |

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|  |  | <p><b>Outstation Establishment</b></p> <ul style="list-style-type: none"> <li>• Applications will be assessed on a case by case basis.</li> <li>• Application for the construction of an outstation can only be made after a feasibility study has been undertaken and accepted by the NSRT Board of Directors.</li> <li>• Applicants must provide letter of support from the Traditional Owner Group.</li> <li>• Applicants must provide details of location including maps and boundaries.</li> <li>• Quotes from a minimum of two (2) builders are required prior to approval of applications.</li> <li>• Funding must be acquitted per the Grant Acquittal Policy and Procedure.</li> <li>• Applicants must publicly acknowledge the NSRT for its sponsorship and support using NSRT Board approved signage. The cost of supply and installation of this signage is to be included in the project.</li> </ul>                             |
| <p><b>Community Support</b><br/>Rangers</p>          | <p>The NSRT supports projects that benefit the Northern Sub-Regional communities of New Mapoon and Mapoon and is committed to supporting Rangers and Ranger programs of the New Mapoon and Mapoon communities.</p> | <p><b>Rangers</b></p> <ul style="list-style-type: none"> <li>• Funding must be used for project-based operations.</li> <li>• Funding cannot be used for operational costs such as wages, rent or electricity.</li> <li>• Applications will be assessed case by case.</li> <li>• Applicants must provide a detailed budget and a copy of the program plan.</li> <li>• Funding must be acquitted per the Grant Acquittal Policy and Procedure.</li> <li>• Funding <b>cannot</b> be used for administration / auspicings / facilitation style fees.</li> <li>• Funding must be used in the respective calendar year and will not be rolled over to the following year unless there is an approved application for an extension.</li> <li>• Applicants must acknowledge the NSRT for its funding support.</li> </ul>  |
| <p>Bursaries</p>                                     | <p>The NSRT is committed to funding education programs for the benefit of the New Mapoon and Mapoon communities.</p>   | <p><b>Community Educational Programs</b></p> <ul style="list-style-type: none"> <li>• Applications will be assessed case by case.</li> <li>• Funding must be used for projects directly related to communities represented by the NSRT.</li> <li>• Funding must be used for project-based operations.</li> <li>• Funding cannot be used for operational costs such as wages, rent or electricity.</li> <li>• Applicants must provide a detailed budget and a copy of the program plan.</li> <li>• Funding must be acquitted per the Grant Acquittal Policy and Procedure.</li> <li>• Funding <b>cannot</b> be used for administration / auspicings / facilitation style fees.</li> <li>• Funding must be used in the respective calendar year and will not be rolled over to the following year unless there is an approved application for an extension.</li> <li>• Applicants must acknowledge the NSRT for its funding support.</li> </ul> |
| <p>Protection and Promotion of Cultural Heritage</p> | <p>The NSRT is committed to funding activities that protect and promote the cultural heritage of New Mapoon and Mapoon communities.</p>  | <p><b>Protection and Promotion of Cultural Heritage</b></p> <ul style="list-style-type: none"> <li>• Applications will be assessed case by case.</li> <li>• Funding must be used for projects directly related to the Cultural Heritage of the communities represented by the NSRT.</li> </ul>  |

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|   |   | <ul style="list-style-type: none"> <li>• Funding must be used for project-based operations.</li> <li>• Funding cannot be used for operational costs such as wages, rent or electricity.</li> <li>• Applicants must provide a detailed budget and a copy of the program plan.</li> <li>• Funding must be acquitted per the Grant Acquittal Policy and Procedure.</li> <li>• Funding <b>cannot</b> be used for administration / auspicing / facilitation style fees.</li> <li>• Funding must be used in the respective calendar year and will not be rolled over to the following year unless there is an approved application for an extension.</li> <li>• Applicants must acknowledge the NSRT for its funding support.</li> </ul>  |
| <p><b><u>Traditional Owner Groups</u></b></p> | <p>The NSRT provides support and assistance to the members of the five Traditional Owner Groups of the Northern Sub-Regional Trust.</p> <p>The NSRT supports educational opportunities for Traditional Owners through the provision of a well-structured educational bursary program.</p> | <p><b>Primary School</b></p> <ul style="list-style-type: none"> <li>• Primary School includes Prep to Year 6.</li> <li>• Funding is capped at \$500 per child per year.</li> <li>• Funding can be used to purchase book packs, uniforms, school fees and other school related equipment only.</li> <li>• Applications must be signed by the parent or guardian.</li> <li>• Funding will be paid directly to school or provider on receipt of invoice.</li> <li>• A new application must be submitted each school year and the child must attend school.</li> <li>• <b>Report cards, or a certified statement from the school confirming enrolment and attendance must be provided at time of application to the NSRT.</b></li> <li>• Formal confirmation of transfer of enrolment is required for change in schools and can be verified by the WCCT Finance Team.</li> <li>• Applications are only permitted for the current or future year.</li> <li>• One application may be submitted each year.</li> <li>• Funding will be deemed acquitted if all conditions are complied with.</li> </ul> <p><b>Secondary School</b></p> <ul style="list-style-type: none"> <li>• Funding is capped at \$1,000 and can be used for tuition fees, books/stationery, uniforms, and other school related equipment &amp; activities.</li> <li>• Funding will be paid directly to the school or provider on receipt of invoice.</li> <li>• <b>Report cards, or a certified statement from the school confirming enrolment and attendance must be provided at time of application to the NSRT.</b></li> <li>• Formal confirmation of transfer of enrolment is required for change in schools and can be verified by the WCCT Finance Team.</li> <li>• A new application must be submitted each school year and applications must be signed by the parent or guardian.</li> </ul> |

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|  |  | <ul style="list-style-type: none"> <li>• Funding does not replace Abstudy or other government entitlements and applicants must provide details of Abstudy entitlements at time of application.</li> <li>• Applicants must be prepared to do work experience with Rio Tinto Alcan on school holidays.</li> <li>• Applicants must acknowledge the NSRT for its funding support.</li> <li>• Applications are only permitted for the current or future year.</li> <li>• One application may be submitted each year.</li> <li>• Funding will be deemed acquitted if all conditions are complied with.</li> </ul> <p><b>Tertiary</b></p> <ul style="list-style-type: none"> <li>• Applications are capped at a total maximum amount of \$250 per year.</li> <li>• Applicants must provide evidence of enrolment before funding will be released to the university or supplier.</li> <li>• Funding includes one return trip home per year, tertiary books and fees only.</li> <li>• Applicants must show academic transcripts.</li> <li>• The purpose is to educate and develop people in the Community.</li> <li>• Funds will be paid directly to the Institute/ATO/supplier.</li> <li>• Funding does not replace Abstudy or other government entitlements.</li> <li>• <b>Applications for HECS/HELP fees will only be considered upon the successful completion of each unit, and are limited to one application per calendar year. Applications will be considered on a case by case basis.</b></li> <li>• Applicants must be prepared to do work experience with Rio Tinto Alcan on term holidays.</li> <li>• Funding will be deemed acquitted if all conditions are complied with.</li> <li>• Applicants must acknowledge the NSRT for its funding support.</li> </ul> <p><b>Special Needs</b></p> <ul style="list-style-type: none"> <li>• Additional funding is available for tutoring programs for school aged children with special needs.</li> <li>• Applications will be considered on a case by case basis.</li> <li>• A letter from your medical professional and a quote for the items being requested must be provided with the application.</li> <li>• Applications must be signed by the parent or guardian.</li> <li>• Funding must be paid to suppliers not to individuals on receipt of invoice.</li> <li>• A new application must be submitted each year and the child must attend school.</li> <li>• <b>Report cards, or a certified statement from the school confirming enrolment and attendance must be provided at time of application to the NSRT.</b></li> </ul> |
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|                                |   | <ul style="list-style-type: none"> <li>• <b>Applicants must provide proof of enrolment at the time of application.</b></li> <li>• Funding does not replace government assistance (eg NDIS).</li> <li>• Funding will be deemed acquitted if all conditions are complied with.</li> </ul>   |
| Whitegoods and Household goods | <p>The NSRT supports funding that delivers an enhanced quality of life to the Traditional Owners it represents. ONLY essential items for everyday living, as defined by the Charities Act 2013 (Cth) and the ATO, will be funded by the NSRT.</p> <p>These include:</p> <ul style="list-style-type: none"> <li>• Fridges and Freezers</li> <li>• Washing Machines</li> <li>• Clothes Dryers</li> <li>• Bedroom Furniture, such as beds, bedside tables or tallboy cupboards.</li> <li>• Mattresses</li> <li>• Bed and bath linen</li> <li>• Dining table and chairs</li> <li>• Basic kitchen utensils</li> <li>• Small kitchen appliances eg microwaves, kettles, toasters – <b>does not</b> include novelty type items, coffee machines, electric mixers, deep fryers and so forth</li> <li>• Air Conditioners</li> <li>• <b>DOES NOT</b> include other electrical goods such as, but not limited to, lamps, vacuum cleaners, irons, TV's, DVD players or stereos etc.</li> <li>• <b>DOES NOT</b> include other furniture items such as, but not limited to, lounge suits or chairs, sofa beds, lamp or coffee tables, entertainment units etc.</li> </ul> | <p><b>Whitegoods and Household Goods</b></p> <ul style="list-style-type: none"> <li>• All applications will be considered on a case by case basis and all applications must be prioritised to those applicants who reside within the Western Cape and Hopevale regions.</li> <li>• <b>Funding will be prioritised based on the following order;</b> <ol style="list-style-type: none"> <li>a) Old Age/Sickness/Disability</li> <li>b) Low income</li> </ol> </li> <li>• A capped amount of \$2,500 is available to each <b>household only</b>.</li> <li>• An additional amount to the maximum of \$1,000 may be provided to assist with the cost of air conditioning installation if required.</li> <li>• Applicants <b>must</b> be living in their own home or have written confirmation of being allocated a house and not on the housing waiting list.</li> <li>• <b>Proof of being the Head Tenant (Copy of Tenancy Agreement) must be provided with the application for it to be considered by the Board of Directors.</b></li> <li>• <b>Applicants must provide proof of low income by supplying a Centrelink statement or a copy of a valid Centrelink issued concession card.</b></li> <li>• Goods will only be delivered to the household that has been approved by the NSRT.</li> <li>• <b>An applicant can only apply for funding every FIVE calendar years and applicants must sign the statement and declaration regarding the supply of whitegoods.</b></li> <li>• An applicant can <b>only</b> apply for goods from the list provided.</li> <li>• <b>Items are prohibited from being on-sold or given away, and applicants will no longer be eligible for funding where this is breached.</b></li> <li>• Applicants take ownership of the goods and must carry out maintenance and general up-keep of the appliances at their own cost.</li> <li>• The WCCT Finance Team will assist with completion of warranty cards if required.</li> <li>• The WCCT Finance Team will confirm that a copy of the applicant's family tree is held on file or a copy of the applicant's family tree must be attached to the application.</li> <li>• Funding will be deemed acquitted if all conditions are complied with.</li> <li>• Funding must be used within six (6) months and will not be rolled over unless there is an approved application for an extension.</li> <li>• The WCCT Finance Team will arrange payment of invoices for purchases with its preferred suppliers. Funding is <b>not</b> provided to applicants.</li> </ul> |

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| <p>Medical Equipment &amp; Supplies</p> | <p>The NSRT supports funding that provides medical equipment and supplies to aid the sick, disabled and distressed and improve their standard of living.</p>                       | <p><b>Medical Equipment &amp; Supplies</b></p> <ul style="list-style-type: none"> <li>• Funding is capped at \$1,500 and can be used for medical equipment / capital items that are <b>not</b> provided by Government or other organisations.</li> <li>• The purpose of funding is to provide aid to the sick, disabled or distressed members of the Community.</li> <li>• <b>A letter from your medical professional and a quote for the items being requested must be provided with the application.</b></li> <li>• <b>Applicants must provide proof of low income by supplying a Centrelink statement or a copy of a valid Centrelink issued concession card.</b></li> <li>• All funding is provided to service providers or organisations.</li> <li>• Funding will be deemed acquitted if all conditions are complied with.</li> <li>• Examples include equipment for the elderly to assist with day to day living such as shower chairs, hand railings, wheelchairs.</li> <li>• Funding must be used within six (6) months and will not be rolled over unless there is an approved application for an extension.</li> <li>• Applicants must acknowledge the NSRT for its support.</li> </ul> |
| <p>Funeral Assistance</p>               | <p>The NSRT is committed to help with the costs of supporting funerals for Traditional Owners and their partners of the Northern Traditional Owner groups of the WCCCA region.</p> | <p><b>Funeral Assistance</b></p> <ul style="list-style-type: none"> <li>• Funding is capped at a total of \$3,000 per grant and will be assessed / approved on a case by case basis by the relevant two (2) Directors and can <b>only</b> cover the following items: casket, transport of casket, flowers, chaplain and site preparation.</li> <li>• Additional funding for transportation of the deceased from one location to their home town will be assessed on a case by case basis and approved by the relevant two (2) Directors.</li> <li>• Those who have passed must belong to one of the five Traditional Owner Groups or be their partner (spouse or de facto) and children who have cultural, Community or traditional ties by marriage.</li> <li>• Funding will be deemed acquitted if all conditions are complied with.</li> <li>• Payment must be made to service providers/suppliers and not to individuals.</li> </ul>  |

## Grant Funding Support

To help facilitate the grant applications in line with the above conditions, the NSRT Directors in conjunction with the WCCT Finance Team will assist applicants to understand the process for applying for grants. The following steps will apply:

1. Applications will **only** be considered if they meet the NSRT categories and conditions as outlined in this Grant Funding Guideline.
2. An application form specific for each area is available on request. This application form will provide more detailed information regarding each category and condition of funding.
3. The WCCT Finance Team will assist with the completion of application forms and make visits to communities to assist with the grant funding process.
4. Applicants can apply for funding at any time of the year. However, applications can only be assessed every quarter when the NSRT meet for their Board meetings. The Trustee Board of the NSRT will assess all Applications against the terms of the NSRT Trust Deed, the WCCCA and this Grant Funding Guideline.
5. The WCCT Finance Team and Executive Officer **do not** make any decisions regarding approval of applications. This is the responsibility of the NSRT Board of Directors.

The WCCT Finance Team is here to support Traditional Owners and applicants with their grant funding proposals. For further information please contact the Finance Team on (07) 4069 7945 or email [fgo1@westerncape.com.au](mailto:fgo1@westerncape.com.au) or [fgo2@westerncape.com.au](mailto:fgo2@westerncape.com.au)