



COMMUNITY DEVELOPMENT FUNDS

**NAPRANUM ABORIGINAL SHIRE COUNCIL
APPLICATION FORM**

Before completing this form you should read the “*Central Sub-Regional Trust 2020-2022 Grant Funding Guidelines*”. You **must** also meet the eligibility criteria on Page 4 of the Guidelines. Please ensure the entire application is completed.

If you have any queries or need assistance to complete this form please contact the Finance Grants Officers (see contact details below).

When completed please return to the:

Finance Grants Officer
Western Cape Communities Trust
PO Box 106
Weipa Qld 4874
Phone: (07) 4069 7945
Fax: (07) 4069 9947

Email: fgo1@westerncape.com.au or fgo2@westerncape.com.au

NAME OF APPLICANT: _____

APPLICATION MUST BE RETURNED BY: ____ / ____ / ____

NEXT SCHEDULED CENTRAL SUB-REGIONAL TRUST BOARD MEETING: ____ / ____ / ____

**LATE APPLICATIONS WILL NOT BE CONSIDERED UNTIL THE NEXT CENTRAL SUB-REGIONAL TRUST
DIRECTORS BOARD MEETING**



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1. APPLICANT DETAILS

Name of Applicant: _____

Street Address: _____

Postal Address: _____

Phone Number: _____

Email (if available): _____

2. NOMINATED CONTACT

You may wish to nominate a person who can be contacted on your behalf in regards to your application. This person must be acquainted with the details of your application.

Name of Contact: _____

Phone Number: _____

Email (if available): _____



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1. FUNDING AVAILABLE

The CSRT supports community development projects that benefit individuals and families of the Napranum Shire, as well as the physical infrastructure that is or could be available to the Community. Funding will be provided to the Napranum Aboriginal Shire Council to plan for, deliver and maintain such community infrastructure in the Shire of Napranum.

Terms and Conditions

- The Napranum Aboriginal Shire Council must apply for grants that meet the charitable guidelines.
- Funding will be allocated against the Council's Capital Works, Community or Town Plan.
- Funding must be used in the respective calendar year and will not be rolled over unless there is an approved application for an extension.
- Funding must be acquitted per the Grant Acquittal Policy and Procedure.
- Council must have unqualified audits to be eligible to receive funding.
- Funding **cannot** be used to start businesses.
- Funding **cannot** be used for operating expenses such as salaries, rent and electricity.
- Applicants must acknowledge the CSRT for its funding support.
- Applications will be assessed on a case by case basis.
- Funding must be used in accordance with the application and Board Resolution.
- Funding variations must be applied for by submitting an application.

You must agree to the Terms and Conditions listed above for this application to be forwarded to the Central Sub-Regional Trust Board of Directors for consideration.

Your signature is to be recorded on the last page of this application.



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2. FUNDING REQUESTED

*In the box below, please provide a detailed description of the community development project **and** how it will benefit the community members of the Napranum Community. (Please attach further paper if there is not enough space provided below)*

Please provide details of how this funding will be used? (eg planning, delivery and/or maintenance of community infrastructure)	Dollar Value



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Please provide detailed costings as set against your Capital Works, Community or Town Plan. Also provide details of other funding assistance that has been provided for this project.



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Please provide details of how this funding will benefit the community members of the Napranum Community?

Have you attached a copy of Capital Works, Community or Town Plan to this application (compulsory)

YES/NO (please circle)

Have you attached a copy of unqualified audit from the most recent financial year (compulsory)

YES/NO (please circle)

If you answered No to the above question, please provide a detailed explanation as to why these have not been attached.



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3. DECLARATION

I declare that the information I have provided on this form is complete and accurate and that my application meets the Western Cape Communities Trust, Central Sub-Regional Trust 2020-2022 Grant Funding Guidelines.

I accept and agree to the Terms and Conditions as outlined in this application.

I understand that my application will be considered at the next meeting of the Central Sub-Regional Trust Board of Directors.

I understand and accept that the Directors decision to approve or not approve this application is final.

I understand that I may be requested to provide additional information.

Signature of Applicant:

**Signature of Contact (if
different from Applicant):**

Date:

_____/_____/_____

What happens after the Directors of the Central Sub-Regional Trust have considered my application?

Following the Central Sub-Regional Trust Board of Directors Meeting you (or your nominated contact) will receive a letter from the WCCT Finance Team to notify you of the outcome of your application.

Successful Applicants

The letter will include details of the Board Decision, an Acceptance of Conditions Form and details regarding any required tax invoice with your designated bank account details for electronic funds transfer.

A copy of the Grant Acquittal Form and Policy will also be sent with this letter.

Unsuccessful Applicants

A letter will follow confirming the Board Decision and explain why the application was not successful.